

## APPLICATION FORM

HARD COPY & SOFT COPY TO BE SENT TO VIRTUAL OFFICE

| <i>I, the Applicant Company, hereby authorise the Virtual Office at "Shop at 308, Plot No-2, Sec-5, Aggarwal Tower MLU Plaza, Dwarka, New Delhi-110075" to receive all the letters coming by Ordinary mail, Registered mail, Speed Post &amp; Couriers &amp; Notices addressed to me or my Firm/Company against their signature &amp; my rubber stamp at my responsibility and consequences. I undertake to collect the same from the Virtual Office. I undertake to abide by all the terms &amp; conditions hosted on the web site <a href="https://virtualoffice.org.in">https://virtualoffice.org.in</a> from time to time. I also authorize representative of Virtual Office to procure Stamp Paper on my behalf for Rent Agreement and also procure Company Rubber Stamp to receive and handle mails.</i> |  | <i>Affix<br/>stamp size photo<br/>of signatory<br/>(hard copy)</i> |
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| S.No   | Particulars  | Details  |
| 1  | Name of Applicant  |  |
|  | Father or Husband Name   |  |
| 2  | Name of Company or Firm  |  |
| 3  | Name of Proposed Co (if any)                                       |  |
| 4  | Present address of signatory (as per Aadhaar/Passport/Voter Card)  |  |
| 5  | Present address of Company (as per Regn Cert or MCA/Cert of Inc)   |  |
| 6  | Nature of business   |  |
| 7  | Mobile number (only 1)   |  |
| 8  | E-Mail address   |  |
| 9  | VO required for Registered Office / Branch Office / Liaison Office |  |
| 10   | Name and Mobile Number of Alternative Person                       |  |

Signature (of Applicant)  
Proprietor/Partner/Director (Tick on applicable)  
Affix Stamp of the Company  
Dated:     -     -